



Collaboration
Tool for
K-12 Continuous
Learning

ZOOM

Securing our Online Video Conferencing Environment

The Ministry of Education has provided all K-12 public and independent schools in B.C. access to Zoom, a video conferencing application. This enables educators who choose to use it, more ways to communicate with students and families. To ensure safety and privacy of students and staff, the licensing agreement complies with B.C.'s Freedom of Information and Protection of Privacy Act. District technology administrators have adjusted control permissions and privileges, while disabling features that are unnecessary. In addition to the standard security features included with Zoom, School District No. 57 will implement the following measures to help create a more secure and safe digital learning environment.

1

Ministry of Education Provided Licenses

The BC Ministry of Education has purchased Zoom licenses for all BC K-12 teachers, principals, and vice principals.



2



Host-Only Sharing

By default, only the host can share their screen

Educators will be sharing content with learners in many different ways. This may include digital presentations and other media.

3



Waiting Rooms

When participants log into a call, they enter a private waiting room space and are "admitted" to the online group meeting by the host.



Hosts maintain control of who enters the virtual classroom. Unrecognized names should be left out.

4



Meeting Participant Controls

Hosts can turn off the video feed of anyone in the meeting and file sharing between participants has been disabled.



When hosts lock the meeting, no new participants can join, even if they have the meeting ID and an invite. This helps keep meetings private.

5



Locked Rooms

The host can lock the online meeting room to prevent new participants from joining once the session begins.

6



Private Chat Disabled

The private chat feature of the platform has been disabled and users cannot have unsupervised dialogue on the Zoom platform during a meeting.



7



Remove Participants

If necessary, the host can remove any individual participant from a meeting in a couple of clicks.

We trust all learners to demonstrate responsible online behaviour.



School District No. 57 is committed to ensuring safe and secure learning environments for each learner. Thank you to SD 23 for sharing this document!